

Vacation Care Bookings Via <https://www.qkenhanced.com.au/webui/Account/LogOn>

1. Navigate to the above website and sign in
2. Click on the "Add Casual Booking" button

CHILD								Add Child	
CHILD NAME	STATUS	DOB	Due Date	AGE	EDIT	DELETE	Enrolment information		
Kid A	Active	09-05-13	-	7Y 7M	Edit	-	View Enrolment	Print	

CASUAL BOOKINGS			Add Casual Booking
Non repeating, instant booking is available for the enrolled children. (The following table shows the summary for the next 30 days)			
Child	Service	Total casual bookings next 30 days	
Kid A	West Ryde BASC	4	

3. Select child, service (West Ryde BASC), and room (Vacation Care)
4. Select a day you want to book (use blue arrow to see days in January 2021) and press "book selected day"
5. Repeat step 4 for all Vacation Care days you wish to book for the selected child, then press "Save and Exit"
6. Repeat all above steps to book additional children.

Casual Booking for the family: BASC, West Ryde

Step 1: Select the required Child, Service and Room from the drop-down lists

Child

Step 2: Select a date that you would like to book your child in from the Green or Orange dates

Service

Step 3: Click on the Book Selected Day button and repeat for additional days as required

Room

Step 4: Click on the Save Changes or Save and Exit buttons to confirm changes

◀ DECEMBER 2020 ▶

MO	TU	WE	TH	FR	SA	SU
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Day info for 18/12/2020

Available : 75

Total Room Capacity : 75

Display note :

- Available days
- Full
- No program day
- Casual Book days
- Scheduled days
- Absent